

# JCA Architects

## **PRELIMINARY SAFETY & HEALTH PLAN**

**Prepared by: Project Supervisor Design Process**

**National Sculpture Factory,**

**Albert Road**

for Cork City Council

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Project Name: National Sculpture Factory Project No: 26043

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Document Title: Preliminary Safety & Health Plan Revision: 00

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| Revision | Date       |  | Prepared | Checked | Approved |
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## 1.0 General Description of Project

This Safety & Health Plan has been prepared on a preliminary basis in accordance with Article 12(1)(a) of SI 291 of 2013, the Safety, Health and Welfare at Work (Construction) Regulations 2013, and is based on project information available at this time and gathered during a site visit carried out on 09 JUL 2026.

|            |                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|------------|--------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1.1</b> | <b>Is there a Safety File available for the premises or site?</b><br><br><b>[Yes / No]</b> | <b>No</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>1.2</b> | Client<br>[name and address of Client]                                                     | Cork City Council,<br>City Hall,<br>Anglesea Street,<br>Cork.<br>T12 R2NC                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>1.3</b> | Project Supervisor for Design Process<br>[name and address of PSDP]                        | JCA Architects,<br>Courthouse Chambers,<br>27/29 Washington Street,<br>Cork.<br>T12 WN8F                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>1.4</b> | Site Location<br>[address of site]                                                         | National Sculpture Factory,<br>Albert Road,<br>Cork T12 KX00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>1.5</b> | Project Description<br>[summary scope of works]                                            | Project consists of roof & rainwater goods repairs, window repairs and brick repointing works.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>1.6</b> | Description of Property / Site                                                             | <p>The building is currently in use as workshop spaces for artists. It features on the NIAH and is described as:</p> <p>Six-bay double-height electricity generating station, c. 1900, having camber-headed openings, pair of Dutch gables and blind openings; now site of National Sculpture Factory.</p> <p>This is an important brick industrial building, part of a group of brick industrial and commercial buildings on this site, with an important connection with the industrial history of the city as an electricity generating station, and a continuing cultural significance through its use as the National Sculpture Factory.</p> |
| <b>1.7</b> | Relevant Adjoining Land Uses                                                               | Public footpaths and roads directly outside building. Main gated entrance to site is shared entrance with Cork City Council depot.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

|             |                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|             |                                                   | <p>Contractor to refer to site of possession drawing.</p> <p>It is to be noted that members of the public will be present outside the site at all times.</p> <p>The building will remain live for the duration of the works. Staff and occupants of the Sculpture Factory will continue using the building for the duration of the works.</p>                                                                                                                                                                                                                                                                                                                   |
| <b>1.8</b>  | Restrictions of Working Hours                     | <p>Contractors will be required to carry out the works within normal hours from 08:00 to 18:00 Monday to Friday and 08:00 to 14:00 Saturdays. Working outside of these hours will only be allowed by the Employer's Representative's written consent.</p>                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>1.9</b>  | Site Restrictions                                 | <p>Dust to be controlled during works.</p> <p>The contractor is to maintain/ install suitable protection and ensure site remains secure at all times. Regime for managing personnel and construction traffic is to be implemented on site including access to site.</p> <p>Site set up to be managed to ensure unauthorised access is prevented.</p> <p>Since the building is directly adjacent to public footpaths and roads - contractor to be aware of general movement of the public who may be unfamiliar with the vicinity.</p> <p>The contractor is to take pedestrian and vehicular traffic into account especially near the public road entrances.</p> |
| <b>1.10</b> | Operative Car Parking Arrangements / Restrictions | <p>None to be provided.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>1.11</b> | Contract Commencement Date*                       | <p>To be agreed with client and architect post tender.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>1.12</b> | Contract Completion Date*                         | <p>To be agreed with client and architect post tender.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>1.13</b> | Access to the Site for Construction Traffic       | <p>Access to site is via Albert Street. Contractor will be aware that road adjacent to the building is shared with other users. Contractor not to inhibit movement of traffic.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

The contractor shall implement an appropriate booking in and out system for all site operatives and visitors.

Procedures for Safepass and other certification methods.

Contractor's personnel shall carry out appropriate (and visible) identification at all times on site. The contractor shall implement a site-specific health and safety induction procedure.

**Please enter the following information for the Known Existing Services**

**Underground Services**

**1.12** Water Mains

Existing.

Contractors are advised to survey all work areas prior to commencement of works to identify any significant risks from existing services

**1.13** Electric Cables

Existing.

Contractors are advised to survey all work areas prior to commencement of works to identify any significant risks from existing services

**1.14** Telephone Cables

Existing.

Contractors are advised to survey all work areas prior to commencement of works to identify any significant risks from existing services.

**1.15** Gas Mains

Existing.

Contractors are advised to survey all work areas prior to commencement of works to identify any significant risks from existing services.

**1.16** Other Liquids/ Gases under pressure

Existing.

Contractor to be aware of tanked gases on site which are used for the fabrication of steel. Contractors are advised to survey all work areas prior to commencement of works to identify any significant risks from existing services.

## **Overground Services**

### **1.17 Electric Lines**

Existing.

Contractors are advised to survey all work areas prior to commencement of works to identify any significant risks from existing services.

### **1.18 Telephone Cables**

Existing.

Contractors are advised to survey all work areas prior to commencement of works to identify any significant risks from existing services.

### **1.19 Other**

Non-Apparent.

## 2.0 Other Work Activities

The following other activities, not related to or included within the scope of the project, will be carried out on site (within or around the subject site / property during the refurbishment works.

- |     |                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-----|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2.1 | Please enter information on other activities on the site, in the premises or adjacent to the site and premises. | Contractor to be aware of staff and occupants of National Sculpture Factory who are working in the building for the duration of works.<br><br>Members of the public will be using footpaths directly outside the building for duration of the works.<br><br>Scaffolding to include plywood casings, fans, crash decks and permanent public lighting to allow the continued public use and access of pathways at all times.<br><br>Existing fire exits to be kept clear at all times. |
|-----|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## 3.0 Particular Risks / Safety Critical Risks, Statutory Provisions & General Safety Requirements

And other matters to be brought to the attention of the Contractor / PSCS

The following is the non-exhaustive list of Particular / Safety Critical Risks to safety and health of persons (as set out in Schedule 1, of SI 291 of 2013) together with the opinion of the Project Supervisor for Design Process on what elements of the works may fall within each Particular Risk category. It should be noted that many of the risks on the project may arise out of working methods which are at the discretion of the Contractor and as such cannot be determined by the Project Supervisor Design Process.

Note that in relation to the following;

1. A Safety Critical Risk is a risk which if the outcome comes to pass will result in a fatality, serious injury, damage to property or damage to the environment.
2. Only those risks which would be evident and reasonably deducible from drawings or other support documentation and Design Risk Assessment are listed.

- |       |                                           |                                                                                                                                                                             |
|-------|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3.1   | <b>Particular / Safety Critical Risks</b> | Included but not limited to those referred to in Schedule 1 to the Regulations<br><br>Enter risk information if such a risk exists <u>or</u> otherwise enter not applicable |
| 3.1.1 | Falling From Height (aggravated)          | Roof works including scaffold erection and dismantling will require safe working at height procedures.                                                                      |
| 3.1.2 | Burial under Earth Falls (aggravated)     | Non-apparent.                                                                                                                                                               |
| 3.1.3 | Engulfment in swampland (aggravated)      | Non-apparent.                                                                                                                                                               |
| 3.1.4 | From chemical or biological substances    | Contractor to be aware that no known asbestos survey has been undertaken on the property.                                                                                   |

|        |                                                    |               |
|--------|----------------------------------------------------|---------------|
| 3.1.5  | Use of ionising radiation                          | Non-apparent. |
| 3.1.6  | Work near high voltage power lines                 | Non-apparent. |
| 3.1.7  | Risk of drowning                                   | Non-apparent. |
| 3.1.8  | Works on wells, underground earthworks and tunnels | Non-apparent. |
| 3.1.9  | Work by divers with a system of air supply         | Non-apparent. |
| 3.1.10 | Work in a caisson with compressed air supply       | Non-apparent. |
| 3.1.11 | Work involving the use of explosives               | Non-apparent. |
| 3.1.12 | Work involving heavy prefabricated materials       | Non-apparent. |

**Refer to Appendix 1 for guidance on other possible Particular / Safety Critical Risks**

|        |                                                  |                                                                                                                                                                                                                                                               |
|--------|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3.1.13 | Works to a Historic Building.                    | Contractor to be aware that works to historic building may be at risk to; the presence of timber decay which may affect the structure of the building, the presence of Asbestos, fragile roofing material.                                                    |
| 3.1.14 | Installation of Scaffolding                      | The use of collective protective measures such as nets and mobile platforms is to be considered by the Contractor wherever possible during the erection of the works.<br><br>Scaffolding to be erected and certified by competent scaffolding sub-contractor. |
| 3.1.13 | Work on or adjacent to fragile roofing materials | Existing roof has been affected by water ingress so may be fragile in these areas.                                                                                                                                                                            |

|        |                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3.1.14 | Works close to public                | Contractor to be aware that footpaths surrounding the sculpture factory will be open to public and measures must be in place to ensure public safety.                                                                                                                                                                                                                                                                                                                                                                                                      |
| 3.1.15 | Works close to children              | Contractor to be aware that footpaths surrounding the sculpture factory will be open to public and measures must be in place to ensure public safety.                                                                                                                                                                                                                                                                                                                                                                                                      |
| 3.2    | <b>Statutory Provisions</b>          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 3.2.1  | <b>Duties of Employers</b>           | It is the duty of the Contractor engaged in this project to comply in every respect with the relevant Statutory Provisions in relation to his/her/their duties as employer undertaking Construction activities.                                                                                                                                                                                                                                                                                                                                            |
| 3.2.2  | <b>Competence</b>                    | <p>Note: Under the SHWW Act 2005 a person is deemed to be competent where <i>“having regard to the task he/she is required to perform and taking into account the size or hazards (or both of them) of the undertaking or establishment in which he or she undertakes work the person possess sufficient training, experience and knowledge appropriate to the nature of the work to be undertaken”</i></p> <p>It is the duty of the Contractor to ensure that all the persons engaged in this project for the purposes of construction are competent.</p> |
| 3.2.3  | <b>Systems of Work</b>               | It is the duty of the Contractor to provide safe systems of work that are planned, organised, performed, maintained, and revised as appropriate so as to be, as far as reasonably practicable, safe and without risk to health.                                                                                                                                                                                                                                                                                                                            |
| 3.2.4  | <b>Plant Machinery and Equipment</b> | It is the duty of the Contractor to provide and maintain plant, machinery and equipment which are safe and without risk to health.                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 3.2.5  | <b>Personal Protective Equipment</b> | It is the duty of the Contractor to provide and maintain suitable protective clothing and equipment as is necessary to ensure, so far as reasonably practicable, for the safety health and welfare of his/her employees.                                                                                                                                                                                                                                                                                                                                   |
| 3.2.6  | <b>Principles of Prevention</b>      | When assessing risks, it is the duty of the Contractor to take account of the Principles of Prevention. The Contractor must therefore, as a priority, eliminate hazards and reduce risks to an                                                                                                                                                                                                                                                                                                                                                             |

|        |                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|        |                                                                                                                                                                                                                                                                          | acceptable level. For residual risks the Contractor must as far as reasonably practicable provide for integrated safety systems and collective protective measures in favour of personal protective measures.                                                                                                                                                                                                                                              |
| 3.2.7  | <b>Emergency Plans (shared areas / occupied premises)</b>                                                                                                                                                                                                                | The Contractor must provide for consultation and co-ordination with the Client in relation to Emergency Plans. Emergency Plans must be revised and co-ordinated on a regular basis and at any change of circumstances.                                                                                                                                                                                                                                     |
| 3.2.8  | <b>Licenses</b>                                                                                                                                                                                                                                                          | It is the responsibility of the Contractor to apply to the Local Authority for any necessary licences relating to the erection of cabins, hoardings, placing of skips/use of mobile cranes and any other possible activities in the public domain.                                                                                                                                                                                                         |
| 3.2.9  | <b>Sub-contractors</b>                                                                                                                                                                                                                                                   | There may be a number of subcontractors engaged in these works. All subcontractors' activities must be carefully co-ordinated to ensure proper protective measures are in place at all times. It is the function of the PSCS to ensure for the co-ordination of all sub-contractors and this duty should be specifically addressed in the Safety Plan for the Works. Only competent and trained sub-contractors and operatives shall be permitted on site. |
| 3.2.10 | <b>Operatives</b>                                                                                                                                                                                                                                                        | All operatives must be holders of Safe Pass safety training card or a recognised equivalent. Operatives must wear adequate personal protective equipment (to be determined by the nature of the works at hand) at all times.                                                                                                                                                                                                                               |
| 3.2.11 | <b>First Aid</b>                                                                                                                                                                                                                                                         | The Contractor must provide adequate first aid facilities on site.                                                                                                                                                                                                                                                                                                                                                                                         |
| 3.3    | <b>General Safety Requirements</b>                                                                                                                                                                                                                                       | Enter General Safety requirements as necessary and as identified by the Design Team<br><b>[Yes / No]</b>                                                                                                                                                                                                                                                                                                                                                   |
|        | <b>Working in an Existing Building</b>                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 3.3.1  | <b>Essential Services / Fire Safety Systems</b><br>All essential services, including fire safety systems, must be maintained in working order at all times during the works. Any downtime to services must be notified in good time in advance to the Project Architect. | Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 3.3.2 | <b>Fire Escape Routes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Yes     |
|       | All fire escape routes for the occupants must be maintained without obstruction at all times.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         |
| 3.3.3 | <b>Fire Safety (Existing or Nearly Completed Buildings)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Yes     |
|       | There is always the risk of fire from construction activities in an existing building. The PSCS must outline Fire Safety Procedures which will be implemented for the duration of the contract. The contractor should ensure that adequate first aid fire fighting equipment is on hand at all times. A pre-closure fire safety inspection should be undertaken before closure each and every evening. Smoking will not be permitted in the premises. Hot works should be avoided wherever possible. If, however hot works are necessary they must only be undertaken on foot of a hot works permit. |         |
| 3.3.4 | <b>Stability of Existing Structures</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Yes     |
|       | The existing structure has been assessed and found to be in good structural order and without risk to its stability from the proposed works.                                                                                                                                                                                                                                                                                                                                                                                                                                                         |         |
| 3.3.5 | <b>Access for Emergency Services</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Yes     |
|       | The Construction Safety Plan should outline Emergency Plan and the provision of access for Emergency Services in the event of accident arising from the works and for the occupants of the premises.                                                                                                                                                                                                                                                                                                                                                                                                 |         |
| 3.3.6 | <b>Asbestos / ACMs</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Unknown |
|       | No known asbestos survey has been undertaken on the property. Artificial slate to internal pitches to be assessed, and any ACM's to be removed by specialist contractor.                                                                                                                                                                                                                                                                                                                                                                                                                             |         |
| 3.3.7 | <b>Isolation of Live Services</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Yes     |
|       | All live services must be isolated prior to work. Live work to be avoided where possible. Isolation of live work to be co-ordinated with tenants to ensure against accidental 'switch on'.                                                                                                                                                                                                                                                                                                                                                                                                           |         |

|        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |     |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 3.3.8  | <b>Working in a Greenfield / Brownfield Site</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |     |
|        | <b>Site Enclosure Layout</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Yes |
|        | See attached site plan outlining site enclosure and hoarding requirements.                                                                                                                                                                                                                                                                                                                                                                                                                                   |     |
| 3.3.9  | <b>Site Investigations / Ground Conditions / Excavations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                 | N/A |
| 3.3.10 | <b>Services For Construction Activities</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Yes |
|        | Mains water is available on site.                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |     |
| 3.3.11 | <b>Services For Construction Activities</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Yes |
|        | Mains Electricity is available on site.                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |     |
| 3.3.12 | <b>Control of Dust / Dirt / Noise</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Yes |
|        | <p>The Contractor must ensure for the control of dirt, dust and noise and is required to keep the site tidy at all times to minimise nuisance to neighbours. Spray suppression or other similar methods should be used for the control of dust as necessary. Adequate and suitable PPE (eye, ear and face protection) should be provided to at risk operatives.</p> <p>Excessive noisy activities must be limited as far as reasonably possible and must not be undertaken before:</p> <p>Time: 08:00 AM</p> |     |
| 3.3.13 | <b>Protections of Pedestrian / Public</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Yes |
|        | All waste, construction materials and skips located in the public domain must be enclosed with double clipped Heras fencing suitably dust proofed and affixed with suitable safety signage.                                                                                                                                                                                                                                                                                                                  |     |
| 3.3.14 | <b>Cleaning of Roads</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Yes |
|        | The Contractor must allow for cleaning of dirt emanating from the works to roads and footpaths in the vicinity of the site.                                                                                                                                                                                                                                                                                                                                                                                  |     |
| 3.3.15 | <b>Hoarding Standard</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Yes |
|        | Hoarding to be designed by TWD to the relevant standards and installed to ensure against collapse in high winds or adverse weather conditions                                                                                                                                                                                                                                                                                                                                                                |     |

|        |                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3.3.16 | <b>Manual Handling</b>                                                                                                                                                                          | Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|        | Manual handling must be avoided as far as is reasonably practicable. The Contractor must therefore make arrangements for the mechanical lifting of materials wherever and whenever practicable. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 3.3.17 | <b>External Storage of Materials</b>                                                                                                                                                            | Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|        | Materials if stored externally must be secured at all times to ensure against being blown and dispersed.                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 3.4    | <b>Temporary Works</b>                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 3.4.1  | <b>Temporary Works Co-ordination</b>                                                                                                                                                            | The main Contractor is wholly responsible for the design, installation, inspection and striking of Temporary Works (TWs). This includes Temporary Works designed by sub-contractors. The Permanent Works Designer (PWD) must provide the Contractor with all necessary design information relating to the Permanent Works to allow design of the Temporary Works. The PWD has no duty to the Contractor to detect or prevent faults in the Temporary Works.                                                                                                                                                                                                                                                                                                                                  |
| 3.4.2  | <b>The Duties of the PSCS (Temporary Works)</b>                                                                                                                                                 | <p>The duties of the PSCS in relation to TWs shall include:</p> <ul style="list-style-type: none"> <li>- Issue to the PSDP the TWs schedule at the commencement of the works.</li> <li>- Co-ordination of all TWs activities including those of sub-contractors.</li> <li>- Communication with all parties involved.</li> <li>- Preparation of TWs design brief.</li> <li>- Ensuring TWs are designed and checked.</li> <li>- Issuing of permits to load and dismantle.</li> <li>- Keeping of records.</li> <li>- Ensuring that the various responsibilities have been allocated and accepted.</li> <li>- Ensuring that the designs of TWs are communicated to the Permanent Works Engineer.</li> <li>- Ensuring that TWs are designed to the appropriate standard. Ensuring that</li> </ul> |

- Temporary Works Design Certificates are signed by the appropriate parties.
- Completion and issue to the PSDP of Monthly Temporary Works Report.

#### 3.4.3 **Temporary Works Certificates**

Responsibility for the actual design of the Temporary Works remains with the Designers of the Temporary Works and it is recommended by the HSA that Certificates (Permanent and Temporary) re used by the PSDP to record the co-operation of the activities of all designers.

In signing the “Temporary Works Certificate” the PWD confirms that he / she has communicated his / her design assumptions to the Temporary Works Designer. Then as stated in the certificate “Erection of the Temporary Works” may proceed subject to the provision of a Temporary Works Method Statement agreed by the Contractor, Temporary Works Erector and PSCS as being adequate.

#### 3.4.4 **Suitability of Materials**

Materials used for temporary works shall be the best of their kind and appropriate for the intended function.

#### **4.0 Project Completion Time Frame**

It is considered that the project can be safely completed in this time frame. Tenderers when tendering should however indicate any reservations they may have with regard to the safe delivery of the project within this time frame.

4.1 The project programme from commencement to completion is: As per tender.

#### **5.0 Conclusions with regard to the taking account of The Principles of Prevention**

- 5.1 The Design Team and PSDP have endeavoured as far as reasonably practicable to take account of the Principles of prevention. The foregoing residual Particular / Safety Critical Risk (Section 3) activities have been identified. (See attached Design Risk Assessments submitted by the Design Team) The PSCS should address the foregoing risks in the Safety Plan and Method Statements should be prepared for these and any other high risk activities on this project.
- 5.2 In preparing the relevant Method Statements and systems of work the Contractor must take account of the Principles of Prevention and endeavour to reduce risks by the use of alternative and safer work practices. All those involved in the planning of the works must take account of the Principles of Prevention by eliminating hazards, reducing risk and putting in place collective protective measures in favour of personal protective measures. In particular, collective protective measures must be provided in relation to working from height.
- 5.3 There may be a number of sub-contractors involved in the works. Co-ordination of the sub-contractors is a key requirement for the duration of the works. The Contractor must ensure and confirm to the client the competency of all sub-contractors engaged in the works.
- 5.4 Fire Safety is an absolute priority. The Contractor must put in place procedures to ensure for the highest level of fire safety throughout the project. A preclosure fire safety inspection must be undertaken at the conclusion of each day's activities. Smoking on site is not permitted.
- 5.5 Security of the site to ensure against unauthorised access particularly during non-working hours and weekends is essential.
- 5.6 Enter names of Design Team members who have submitted Designer Risk Assessments: Nil.

## 6.0 Services for the Provision of Welfare Facilities

- |     |                                                                                                  |                                                                                                                                                                                                                                                                    |
|-----|--------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6.1 | <b>Welfare Facilities for Construction Personnel</b>                                             | The Contractor must provide toilet, canteen and drying facilities for operatives in accordance with the requirements of the SHWW (Construction) Regulations 2013 and must also provide adequate office and meeting room facilities for management and Design Team. |
| 6.2 | Are there drainage systems for connection available on site?<br><br>[Yes / No]                   | Yes                                                                                                                                                                                                                                                                |
| 6.3 | Can a mains water supply to which connection can be made be available on site.<br><br>[Yes / No] | Yes                                                                                                                                                                                                                                                                |

## 7.0 Continuing Liaison

- |     |                                                     |                                                                                                                                                                                                                                                                                                                                                             |
|-----|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7.1 | <b>Design Changes During The Construction Stage</b> | In the event of design changes during the Construction Phase, existing Design Risk Assessments must be reviewed or new Risk Assessments generated. It is the Designers' responsibility to ensure that they inform the PSDP of any changes in their design and that the appropriate Design Risk Assessments are completed and notified to the PSDP and PSCS. |
|-----|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## 8.0 Safety File

- |     |                                          |                                                                                                                                                                                                                                                                                                                                 |
|-----|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8.1 | <b>Information Delivery Requirements</b> | It is the duty of the PSCS to provide the PSDP with relevant information to enable preparation of the Safety File. Information in hard and soft copy format to be presented. The Contractor must therefore allow for any costs in procuring the relevant information must be submitted to the PSDP before Practical Completion. |
|-----|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**The information contained in this preliminary Health & Safety Plan has been prepared on a preliminary basis prior to the commencement of the work on site. It does not take account of any matters or information which may come to light after that time.**

**Signed:**

A handwritten signature in dark ink, appearing to read 'Gareth O'Callaghan', is positioned above a horizontal line.

---

Gareth O'Callaghan MRIA  
Project Supervisor Design Process

Date: 17<sup>h</sup> September 2026

## **Appendix 1 Particular / Safety Critical Risks**

**Particular / Safety Critical Risks are those risks which if they come to pass will result in a fatality, serious injury, damage to health, damage to property, damage to the environment or dangerous incident.**

As noted Schedule 1 to SHWW (Construction) Regulations 2013 (Particular Risks) is a non-exhaustive list. Designers and the PSDP must therefore identify other risks falling within this category.

As a guideline, therefore the following might be considered within this category (note that the following is also a non-exhaustive list).

### **Risks involving works:**

#### **- On a particularly restricted site which may result in any of:**

- Restricted working space
- Hazardous access/egress
- Non-standard scaffolding or other similar restrictions

#### **- Close to traffic/rail lines and similar**

#### **- Close to the public**

#### **- In an occupied premise**

#### **- In historic, unstable or derelict buildings**

#### **- Close to children**

#### **- In the public domain – road crossing, works on footpaths**

#### **- On filled/ contaminated ground**

#### **- On lands with high water table**

#### **- Near water**

#### **- On public boundary**

#### **- On roads**

#### **- On works which might involve:**

- Demolitions
- Piling
- Crane Erection
- Asbestos Removal
- Tree Felling
- Extreme Weather Conditions
- Confined Space
- Live Works
- Excessive Noise

## **Appendix 2 Safety and Health Plan**

### **Site specific Safety and Health Plan to be implemented by the Project Supervisor Construction Stage**

Following items (list is not exhaustive) should be addressed in the Health and Safety Plan:

#### **The Preliminary Safety and Health Plan**

##### **1. Description of Project**

- Project Description and program details;
- Details of client, designers, Project Supervisor Design Process and other consultants;
- Extent and location of existing records and plans.
- Arrangements for communicating with Designers, PSCS and other as appropriate.

##### **2. Client's Considerations and Management Requirements**

- Structure and organization;
- Safety Objectives for the projects and the arrangements for monitoring and review;
- Permits and authorisation requirements;
- Emergency procedures;
- Site Rules and other restrictions on contractors, suppliers and the others, e.g. access arrangements to those parts of the site which continue to be used by the client;
- Activities on or adjacent to the site during the works;
- Arrangements for liaison between parties;
- Security arrangements.

##### **3. Environmental Restrictions and existing On-Site Risks**

###### **a) Safety hazards, including:**

- Boundaries and access, including temporary access;
- Adjacent land uses;
- Existing storage of hazardous materials;
- Location of existing services- water, electricity, gas, etc;
- Ground conditions;
- Existing structures – stability, or fragile materials;

###### **b) Health hazards, including:**

- Asbestos, including results of surveys;
- Existing storage of hazardous materials;
- Contaminated land, including results of surveys;
- Existing structures hazardous materials;
- Health risks arising from client's activities.

##### **4. The Safety and Health Plan for the construction stage.**

###### **a) Description of Project**

- Project description and programme details;
- Details of client, Project Supervisor Design process and Project Supervisor Construction Stage, designers, main contractor and other consultants;
- Extent and location of existing records and plans;
- Arrangements for communicating with Contractors, PSDP and others as appropriate.

- b) Communication and Management of the Work
  - Management structure and responsibilities;
  - Safety and health goals for the project and arrangements for monitoring and review of safety and health performance;
  - Arrangements for;
    - Regular liaison between parties on site;
    - Consultation with workforce;
    - The exchange of design information between the Client, Designers, Project Supervisor for the Design process, Project Supervisor Construction Stage and Contractors on site;
    - Handling design changes during the project;
    - The selection and control of contractors;
    - The exchange of safety and health information between contractors;
    - Security, site induction, and on-site training;
    - Welfare facilities and first aid;
    - The production and approval of risk assessments and method statement;
    - The reporting and investigation of accidents and other incidents (including near misses);
- c) Site Rules;
- d) Fire and emergency procedures;

## **5. Arrangements for Controlling Significant Site Risks**

- a) Safety Risks
  - Services, including temporary electrical installations;
  - Preventing falls;
  - Work with or near fragile materials;
  - Control of Lifting operations;
  - Dealing with services (water, electricity and gas);
  - The maintenance of plant and equipment
  - Poor ground conditions;
  - Traffic routes and segregation of vehicles and pedestrians;
  - Storage of hazardous materials;
  - Dealing with existing unstable structures;
  - Accommodating adjacent land use;
  - Other significant safety risks.
- c) Health risks:
  - Manual handling;
  - Reduce noise and vibration;
  - Removal of asbestos;
  - Dealing with contaminated land;
  - Use of hazardous substances;
  - Other significant health risks.

### Appendix 3 Safety File

**The Project Supervisor Construction Stage shall apply all necessary safety file information to the PSDP which shall include the following items (list not exhaustive).**

The Project Supervisor Construction Stage in co-operation with the Main Contractor shall ensure that the Safety File to be produced at the end of the project shall incorporate all issues identified in the Main contractor's method and safety statement.

The Project Supervisor Construction Stage shall standardize the format for each Sub-contractor's information for the safety file with the Client for ease of access of information and standard of information to be submitted by all Subcontractors.

The Project Supervisor Construction Stage shall identify relevant information to be issued by the Project Supervisor Design Process to instruct the design team and Client to issue the necessary information to be included in the File.

The Safety File shall include the following items (list is not exhaustive):

1. The Design Team drawings, specification and bills of quantities used for the purpose of construction.
2. Certification that all safety glazing is installed as required. Location and type of safety glazing used shall be described.
3. Fire Certificate Application Report, Last Fire certification drawings used for Construction and Copy of Fire certificate. (for all relevant Fire Certificates for the project)
4. Drawings, details and certification of the system including relevant pull out tests and other loading tests for access safety systems such as hooks, safety lines, barriers etc.
5. Certification of all Fire Safety / Emergency related work must be included :
  - Drawings by special sub-contractors which indicate location of firestopping and cavity barriers including associated test certificates.
  - Confirmation that's the works are completed as per drawings and test certificates.
  - Fire test certificates for doors and confirmation that the doors are installed in compliance with the test certificates by specialist sub-contractors.
  - Drawings which indicate the location of fire rated enclosures and the relevant test certificates.
  - Confirmation that the works are completed as per drawing sand test certificates.
6. Confirmation that services and emergency services in particular are fully commissioned and Services Consultants acceptance of same.
7. Details including names, types of training and dates of training of Client representatives for Emergency and Safety Systems.
8. Correspondence PSDP and PSCS with Client,.
9. Operation and maintenance manuals and recommended/ required maintenance regime.
10. Maintenance requirements set out on an element by element basis.